Board of Directors Meeting Minutes

December 19, 2017

Board of Directors: Don Greene, President; Mike Vigus, Vice President; Jeff Williamson, Secretary; Joe Crocco, Treasurer; Vern Butler, Director; Patty Hasselbring, Director; Steve Hull, Director; Andy Merriwether, Director; Laurel Shouvlin, Director

Executive Director: Bud Synhorst

Meeting: Monthly Business Meeting
Conference Call—December 19, 2017, 6:00 p.m. EST

Absent: Joe Crocco, Steve Hull

Proceedings: Meeting called to order at 6:06 p.m. EST by President Greene.

1.0 Ratify Email Votes: Vote to ratify email votes 1.1, 1.2, and 1.3 approved by the board on December 19, 2017. (Motion by Merriwether, second by Shouvlin. Approved 5–0, vote not cast by Butler, Crocco, Hasselbring, Hull).

1.1 Approve AlpacaGram on estate planning. Motion by Merriwether; second by Hasselbring. Approved 9–0.

1.2 Approve December 4, 2017, meeting minutes. Motion by Merriwether; second by Greene. Approved 9–0.

1.3 Approve minutes of November 28, 2017, meeting. Motion by Vigus; second by Hasselbring. Approved 7–0 (Vote not cast by Butler, Hull).

2.0 Financial Report: There were no questions as to the monthly financial report. Through 11 months were ahead 2% over budget on revenue. 1% below budget on expenses. Well above budget number for net income. Less than 1% under budget for registration. Registry income is about 2.5% below budget. Year-end financial report will be presented at the January meeting.

3.0 Old Business:

3.1 Election Committee Formation: Several member names were submitted by each board member previous to the meeting. The board narrowed the selection to five candidates, with a few alternates. A recommendation for the chair of the committee was also made.

3.2 Discussion of AOA's Proposed use of the Suri Network's Suri Breed Standard: Further discussion was held on another approach to work with the Suri Network in hopes of coming to an agreement.

3.3 Strategic Plan Review: Each liaison gave updates on the ten Strategic Plan Goals, and Priorities.

4.0 New Business:

4.1 Discussion of 2018 Goals, Metrics, and Incentives for ED: Some discussion was held. Revisions will be made for further discussion and a vote at the January meeting to give the board time to review the Performance Elements.

4.2 2018 Committee Discussion: Short discussion to set the table for the January meeting regarding Committee Chair persons appointments for the 2018 year.

5.0 Executive Director Update/Dashboard: Report submitted prior to the board meeting. Employee performance evaluations are in process. AlpacaGram for Shining Star nominations will be going out to members on January 2nd. Nominations will be sent to the board by January 19th for review, and vote will take place at the January meeting. The EPD data has now been updated on the website. Bud to investigate if the software can handle 60–90 day "Holiday/Waiver" for registering alpacas over 1 year of age for associate members.

- Motion was made to change the fee structure to a single fee regardless if the member is paying by check or credit card. Motion by Vigus, second by Hasselbring. Approved 7–0 (Vote not cast by Crocco, Hull).
- Motion was made to extend the transfer period from 90 days to 6 months. Motion by Shouvlin, second by Vigus. Approved 7–0 (Vote not cast by Crocco, Hull).
- Motion was made to provide an emailed color certificate for all alpacas to Association Members. Motion by Shouvlin, second by Greene. Approved 7–0 (Vote not cast by Crocco, Hull).

6.0 Committee and Other Reports:

6.1 Government and Industry Relations Committee (GIRCom): Merriwether
GIRCom met on 12/11/17. Reviewed ASAHA alerts. Noted Maryland and California are the first to states to switch to making antibiotics only availably by vet prescription. Discussed the alpaca business benchmarks based upon the spreadsheet calculator Brion Smoker has created that shows all expenses and income from alpaca businesses. Talked about ways to decrease expenses. Discussed ways to educate state officials about alpacas. With the fires in California, many are ending up with many other animals in emergency care, and we are unsure if they know how to care for alpacas. We discussed the new ELD requirements and are preparing a statement for AOA to release with links to information on how it may affect some people who transport alpacas.

6.2 Judge Training and Certification Committee (JTCC): Hull
No report.

6.3 Judges Advisory Committee (JAC): Williamson
No report.

6.4 Show Rules Committee (SRC): Vigus
No report.

6.5 Fiber and Fiber Products Committee: Shouvlin
No report.

6.6 Alternative Products Committee: Butler
No report.

6.7 Membership Committee: Hasselbring
No report.

6.8 Affiliates Council: Greene
Minutes posted by Greene to Dropbox.

6.9 Ad Hoc Youth Committee: Shouvlin
No report.

6.10 US Alpaca Fiber Council: Synhorst
No report.

7.0 Meeting Wrap:

7.1 Contact the Board Update: No contact the board.

7.2 Action Items Review: None.

7.3 Next Meeting: January 9, 2018.

7.4 Adjournment: Motion by Shouvlin. Motion carried unanimously. Adjourned at 9:10 p.m. EST.

Submitted by Jeff Williamson, Secretary.