Fiber and Fiber Products Committee Agenda
August 3, 2020

7:00pm Eastern, 6:00pm Central, 5:00pm Mountain, 4:00pm Pacific

Committee Members:

B-J Ellis	Not present
Alyssa Winterfeld (AOA Staff Liaison)	Present
Ruth Fuqua	Present
Karen Ball (BOD Liaison)	Present
Wini Labrecque	Present
Elizabeth Taylor	Present
Elaine Gerber	Not present
Charlene Schmid (Committee Chair)	Present
Eleni Roberts (Secretary)	Not present
Clarissa Wisner	Present

NEW! Phone in or
Meeting:
Online!

WebEx Conference Call – June 6, 2020
Charlene Schmid's Room
https://djusd.webex.com/meet/cschmid
Join by phone
+1-408-418-9388 United States Toll
Access code: 269 119 936

1.0 Call to order

2.0 Meeting Minutes

Approval: Clarissa Wisner moved to approve the July 2020 minutes as distributed.
Seconded by Elizabeth Taylor
Vote: all accepted as distributed

3.0 Natural Fiber Display Update and Discussion
Updates--Karen/Alyssa:

Alyssa: Checked in with Robyn and discussed a plastic container for shipping. They felt that we will need an inventory form for check out, and another for affiliate to return and a third confirmation spaces for receiving at the office.

The committee recommends that affiliates

- pay shipping from and to AOA office
- pay a deposit to be determined depending on the value of each fiber contained

After discussions, Ruth Fuqua motioned the following:

Motion charge $25 rental fee for fiber display with a designated document that made the fee go to a budget fund for Fiber Committee's educational efforts.

This motion was seconded by Clarissa Wisner

Vote: 5 yes, 0 no, 1 obstain (Wini obstained to ensure there is no conflict with her new role as a board member.)

- Alyssa will create the inventory form to include accounting of each fiber sample, knitted sample, and yarn skein as display contains.

- Wini and Elizabeth will work to provide values for each item in the inventory. Fibers of higher value will also be indicated as one to keep close eye on.

- When the display is returned, affiliate will be responsible for indicated value of any missing goods.

- The display must be returned within 10 days of the event.

- Alyssa will work with legal on the Liability Waiver and any other issues that may present from the above information.

Still need to do: Contact Natalie to confirm photos are moving forward
Obtain legal counsel (Hopefully in September)

4.0 Fiber Testing Update: Karen

There was some confusion in the discussion the status of contracting, however, no samples have been submitted yet.

5.0 AOA Board Update: Karen

The AOA Board did not consider the submitted document on goals for this year. It is on their agenda for August and Charlene will incorporate feedback in our September meeting.

General feedback from the Board is appreciative of the work we have accomplished.

6.0 2020/2021 Fiber Committee's Project Recommendations Discussion: Charlene/Karen
* no action as the AOA BOD will review the objectives in their August meeting

September AOA Fiber Committee Meeting will be held on Monday, **September 14, 2020**.

Clarissa Wisner moved to adjourn the meeting at 4:47 pm PST
Second by Elizabeth Taylor